**Board Meeting Minutes 09/17/2019**

Board Attendees: Nathan, Stephen, Shawn, Eileen

Guest Attendees: Hipo, Jacey, Rachel (Operations Consultant)

1. Call to Order – Stephen, second by Shawn, unanimously approved
Nathan reads Mission and Vision
Nathan asks for Public Comments
Motion to approve August meeting minutes – Stephen, second by Shawn, unanimously approved
2. CSP approved under condition we approve the two updates of statute policies
**Conflict of Interest** – approved in 2014, MN Statutes updated it so we need to approve it
**Procurement policy** – updated to meet the expectations of the CSP application

Motion to approve both updated policies stated above – Shawn, second by Eileen
Unanimously approved
3. Facilities update – Shawn: new priest now overseeing St. Cyril
--new guidance to follow from Archdiocese of Mpls and St. Paul; it is a 2-step process
--No formal signed written agreement yet, but “because we are in here tonight I assume everything will work out just fine. We just have to go through more procedures.”
--Long-term lease needs to provided by 11/1/2019. Shawn will work Craig Kepler to seal up long-term lease. Shawn asks Steve if he has experience with this topic; he does not.
--Shawn expects this to be a very simple document for Craig to write up and send. Craig will include the standard language that MDE wants to see.
--Nathan: can we publicize this confirmed location? (on website, to parents, etc.)
--Shawn: wait until this two-week process is complete simply out of respect of the landlord
--Nathan: Shawn, Nathan, Emily (Director of Montessori) and 3-4 congregation members met a few weeks ago. They offered to help spread the world to their congregation.
--Shawn: ask a congregation member or two to join the Board? As well, we can grow, but we must fit into this location and space.
--Basement of this space has a nice lunchroom and open space (potentially for science labs) and three small rooms
--Randy Fielding offered to walk through space and give suggestions of design ideas
4. Finance Updates – RFPs sent out yesterday 9/16 to four accounting firms
Deadline was listed before end of September. **Sent out to four:**Clifton Larson Allen, The Anton Group, Designs for Learning, (and one more)
Shawn: use leverage of different proposals to get exactly what we want
Finance committee will make recommendation to the Board
5. Community Engagement – Sam
--Attended Council of Gifted & Talented. Upcoming events are known and Nathan and Sam plan to attend. 11/2 Conference: Exploration HS will present its school to the group
--New City School (K-8) – met with director and dean, focused on social-emotional needs (grade 8 = 25 for the 2018-2019 school year)
--Optum
--Great Minnesota Schools (grant for $50,000)

--Submitted grant to Honda Foundation

--Code Championship –

--Zoom meeting with Shawn Anderson in Madison, WI

--Sam has been attending neighborhood organization meetings

--Steve’s suggestion: find a post-secondary education member

1. Governance Committee – Stephen presented the recap from last Board meeting of the three start-up hires
2. Expanding the Board – Sam introduces two former students:
--**Hibo** student at U of M studying political science and philosophy, believes in the importance of a progressive education to engage all students, lives on campus
--**Jacey** at Augsburg studying secondary education, wants to get other people involved, understands what a progressive classroom should look like, lives on campus

Nathan sent out a community request to his education-world community
Two people replied affirmatively about joining the Board
Kelly will need to leave the Board because of the location in Minneapolis

Shawn: we need a nimble board (legal and IT counsels for example)

Rachel: restorative justice doesn’t exist without a community, bad behavior from a few students drew out a lot of “good” students, not able to sustain the mission of the school and keep everyone safe

Rachel says we have the “best school closure” that MDE has ever seen

Rachel: we want a board who “pushes back” and is very active (in school and on social media); starting a school is messy

**BOARD EXPANSION POLICY – asap. Find one by searching online**

We need people who are:
-- As passionate as Nathan is to serve as Board Chair
-- A parent of a prospective student
-- A St. Cyril family or congregation member who cares about the school and community

-- Finance person

1. Unfinished business

**Nathan offers to resign. Shawn motions, Stephen seconds. Unanimously approved
Stephen will step up as Interim Board Chair**

**Shawn will step up as Secretary**

**Stephen will send out Start-up contract positions**

**Shawn asks for the Board meeting minutes to be more thorough.**

Motion to adjourn, unanimously approved